



Commission for Faith Formation Eparchy of St. Ephrem, Khadki-Pune

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DoC / 2024 / 37

01 March 2024

Dear Rev. Fathers, Rev. Sisters, Headmasters, Teachers and Children of Sunday School,

Prayerful Greetings from the Department of Catechesis!

Let us be grateful to God for blessing us with another academic year. We take this opportunity to extend our heartfelt gratitude to all of you who supported the department all along. Let us work together towards a successful academic year.

We would like to highlight few instructions for the new academic year.

Academic Year 2024-'25

- The academic year will commence on **3rd March 2024**
- The Reexamination for the II Semester will be held on **2nd June 2024**
- Attendance register for the students and teachers must be maintained in the parish
- Refer the latest syllabus and examination pattern
- The total marks for the written examination will be 40.
- Parent teacher meeting should be held at least once in a semester and the report should be sent to the Department
- There should be an MCCL meeting preferably on the first Sunday of every month. The parish priest must be invited for this meeting
- Each district should have a Catechism Inspector who can inspect the Sunday school activities of the parishes within the district
- At the end of the academic year, toppers of each class will be announced. Children appearing in the reexamination will not be considered in the toppers list

Liturgical Prayer and Hymn

- In the academic year 2024-'25, Liturgical Prayer will be Oral and will be part of the internal assessment
- Liturgical Hymn will continue to be Oral and will be part of the internal assessment
- All the hymns in the syllabus should be learned and will be part of the Oral examination
- Oral Examination for hymn and prayer should be conducted on the previous Sunday of the semester examination

Grow in Christ; Rooted in the Word and Guided by the Spirit

Assignment

- Introducing Assignment for classes 9 to 12
- One chapter each in a semester will be part of the assignment
- The motive is to make these present day topics more clear to our children so that they are rooted in the Catholic approaches on these subjects
- The Department will try to conduct online classes for the selected chapters
- Assignment should be sent along with the answer sheet and will be evaluated centrally

Academic schedule

The timelines for the Sunday school examination have been modified so that it doesn't clash with the school examination.

- Semester I Examination : **18 August 2024**
- Semester II Examination : **12 January 2025**
- Start of the academic year 2025-'26 : **February 2025**

MCCL election guidelines

Parish level

- The Parish to elect the below office bearers
 1. President
 2. Vice President
 3. Secretary
 4. Joint Secretary
 5. Nominee
- The Nominee will take part in the district level elections. The Nominee should be from classes 9 or 10
- Unit level elections should be completed by **21st April 2024**

District level

- The district to elect the below office bearers
 1. President
 2. Vice President
 3. Secretary
 4. Joint Secretary
 5. Eparchial nominee
- District level elections should be completed by **15th June 2024**

At Eparchy level

- The MCCL Eparchy office bearers will be elected by **July 2024**

Dear teachers, we must strive to help our children grow in Christian faith that is deeply rooted in the Malankara Syrian Catholic tradition. Requesting your cooperation in adhering to the instructions given from the Department.

May the blessings and the Grace of the almighty Lord Jesus Christ be with you all.



Fr. Mathew Punakulam

Eparchial Director of Catechesis



Fr. Jobin Thannikyakuzhy

Eparchial Assistant Director of Catechesis