

Commission for Faith Formation Eparchy of St. Ephrem, Khadki-Pune

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DoC / 2023 / 36

20 May 2023

Dear Rev. Fathers, Rev. Sisters, Headmasters, Teachers and Children of Sunday School,

Prayerful Greetings from the Department of Catechesis!

Let us be grateful to God for blessing us with another academic year. We take this opportunity to extend my heartfelt gratitude to all of you who supported the department all along. We would also like to welcome all the new parish priests and HMs who have taken charge this year. Let us work together towards a successful academic year.

We would like to highlight few instructions for the new academic year.

Academic Year 2023-'24

- The academic year will commence on **4th June 2023**.
- The Reexamination for the II Semester will be held on **11th June 2023**.
- Attendance register for the students and teachers must be maintained
- The syllabus will be shared with you
- The total marks for the written examination will be 40. Liturgical prayer will continue to be in written mode and the Liturgical hymn will continue to be in oral mode. Internal marks will be 10
- Parent teacher meeting should be held at least once in a semester and the report should be maintained
- There should be an MCCL meeting preferably on the first Sunday of every month. The parish priest must be invited for this meeting
- Each district should have a Catechism Inspector who can inspect the Sunday school activities of the parishes within the district
- There will be a class wise Orientation for teachers. The date and time will be announced in due course of time.
- There will be a new website created. The details will be shared once it is ready
- At the end of the academic year, toppers of each class will be announced. Children appearing in the reexamination will not be considered in the toppers list
- The yearly guide is available for your reference at the end of the circular

Academic schedule

The timelines for the Sunday school examination have been modified so that it doesn't clash with the school examination.

- Semester I Examination : 24 September 2023
- Semester II Examination : 04 February 2024
- Start of the academic year 2024-'25 : March 2024

MCCL election guidelines

Parish level

- The Parish to elect the below office bearers
 1. President
 2. Vice President
 3. Secretary
 4. Joint Secretary
 5. Nominee
- The Nominee will take part in the District level elections
- The Nominee should be from classes 9 or 10
- Unit level elections should be completed by **25th June 2023**

District level

- The district to elect the below office bearers
 1. President
 2. Vice President
 3. Secretary
 4. Joint Secretary
- District level elections should be completed by **15th August 2023**

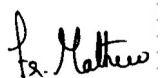
At Eparchy level

- The existing MCCL Eparchy office bearers will continue for the academic year 2023-'24

All the parish level and District level activities should be based on the theme **Witness to the word** ("Go into all the world and proclaim the Good news" Mark 16:15).

Dear teachers, we must strive to help our children grow in Christian faith that is deeply rooted in the Malankara Syrian Catholic tradition. Requesting your cooperation in adhering to the instructions given from the Department.

May the blessings and the Grace of the almighty Lord Jesus Christ be with you all.



Fr. Mathew Punakulam
Eparchial Director of Catechesis



Fr. Jobin Thannikyakuzhy
Eparchial Assistant Director of Catechesis

Yearly Guide

Month	Activity	Date	Comments
Jun-23	Reopening	04 June 2023	Praveshanotsavam
	Orientation for Teachers	May and June	Class wise Online orientation class
	Patent Teacher Meeting	18 June 2023	Parish to decide a Sunday based on the availability of parents & teachers
	Parish level MCCL election	25 June 2023	
Jul-23	St Thomas Day	09 July 2023	Have a session for children on St. Thomas
Jul-23	Mar Ivanios Day	16 July 2023	Have a session for children on Mar Ivanios
Aug-23	Sunday school Day	06 August 2023	Parish level celebration
	District level MCCL election	latest by 15 Aug 2023	
Sep-23	I Semester Model Examination	17 September 2023	Parish to conduct
	I Semester Examination	24 September 2023	
Oct-23	II Semester begins	01 October 2023	
	I Semester results		within 3 weeks after examination
Nov-23	Cultural Fest		Cultural fest may be conducted at the district level as per the convenience of the District
Dec-23			
Jan-24	II Semester Model Examination	28 January 2024	Parish to conduct
Feb-24	II Semester Examination	04 February 2023	
	MCCL Day	11 February 2023	
	II Semester results		within 3 weeks after examination
Mar-24	Academic year 2024-'25 begins	03 March 2024	Academic year 2024-'25
Apr-24	JDC Camp		District Level